



MANLY COMPUTER PALS



Donate to Manly Computer Pals

A member of  **ASCCA**, Australian Seniors Computer Clubs Association



24th (Zoom) Annual General Meeting Thursday, 14 October 2021

AGENDA

2:00pm AGM opens

- Welcome to Members and Visitors
- Acknowledgement of land and country
- Acceptance of apologies
- Confirmation of last AGM minutes dated 15 October, 2020
- Matters arising from last AGM minutes

Reports

- President – Judy Elias
- Tutor/Student Coordinator – Sally Morton
- Auditor – David Walton
- Acceptance of reports presented

Election of new Committee and Office Bearers

- Appointment of Auditor
- Appointment of Public Officer
- Appointment of club Patron

Special Guests

- 'A Computer Club for Manly' talk by Nan Bosler AM, Emeritus President, ASCCA
- 'Our Community Update' talk by Michael Regan, Mayor Northern Beaches Council

Presentations

- 'Bloopers'; 1 on 1 online tuition
- 'Online Magic' with 1 on1 learning and Group Activities

Awards

- Student/Learner Achievement nominations
- Tutor Acknowledgement nominations

Zoom Virtual Background Competition

- Competition judge, Kylie Ferguson, MCP Patron, Northern Beaches Councillor
- WIN a dinner for 2 at the Wine Room, Balgowlah RSL for the most stunning background



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LIST OF COMMITTEE NOMINEES 2021 - 2022

Judy Elias – President

Denise Wright – Vice President

Anne Moorcroft – Secretary

Kim Koorey – Treasurer

Sally Morton – Tutor Coordinator

Rosie Kirkwood – Committee Member

Mike Dooley – Committee Member

Jan McCoy – Committee Member

Sally Morton – Public Officer

Kylie Ferguson – Patron (NBCouncil)



PRESIDENT'S REPORT

Judy Elias, President - 14 October, 2021

Masks! Social distancing! Zoom! Lockdown! Self Isolate! QR Code! Delta variant! ... oh yes, COVID!

These are the COVID-19 words we all have grown to accept and understand. Our members quickly acknowledged we had to remodel all learning methods in order to keep our club open. Thankfully our new model of learning in our revamped clubroom combined with online learning has proven to be the lifesaver we had all envisaged. Our club has been open throughout the COVID-19 pandemic and we have never stopped tutoring and never stopped running events and sessions.

1 on 1 clubroom learning

Starting in Term 3, 2020 our club introduced three new 1.5m designer, club coloured, green, blue and white workstations with matching coloured chairs for 1-on-1 tuition. These workstations would allow us to maintain all social distancing guidelines with a maximum 6 attendees at a time in our clubroom. These new workstations allow learners to use their own devices which are mirrored to our club's smart TV's. Each tutor has an enlarged mirrored view distanced 1.5 metres apart from their learner for instruction and communication. This new model of 1:1, face to face learning in the clubroom ticks all the boxes for COVID-19 safety regulations and is a perfect example of the use of smart technology.

1 on 1 online learning

Zoom is the video conferencing app of choice for our club for 1 on 1 learning. Our tutors and learners have been able to continue their classes during lockdown by adapting to this method of learning. We have been surprised to hear many of our students and tutors are finding this online method of learning their clear preference over face to face 1 on 1 learning and will continue with this method even once lockdown has been lifted.

NEW - Chatterbox

Our club thinks it very important to have in our mix the opportunity for social engagement amongst our members. We have introduced a monthly members 'Chatterbox' group. This social group decide on a different topic for discussion each month totally unrelated to technology. Refreshments are always provided when the catchups are in person and not online. There is always plenty of chatter and much laughter. It has proved to be a wonderful relaxed opportunity to meet club members and build new friendships.

NEW - Website

We are excited with our new, updated website. It has already proven to be an important method of communication for our members, guests and visitors. New tutor and student enrolments have increased because of the ability to have an online application form. We have seen increased participation to our events through online registrations and payments. The calendar of events is a significant method of showcasing 'What's On' and also allowing event registrations listed in the calendar. The archived copies of each FlashChat newsletter has been a wonderful bonus being listed and easily referenced on the Newsletter page. Other important features most important and extremely useful is the Tutors only area. It is a reference for club updates, administrative matters, tutors roster, technical 'how to's' etc. Not to mention the importance of the

backend of the website with all the features to manage membership and record fees, email invoices and receipts and update profiles of our members.

NEW – YouTube

Our club's new YouTube channel has been a bonus for keeping an archive of all our recordings of events and sessions we have managed to video. It's a wonderful opportunity to visit the channel to watch a video of a missed event or to watch a repeat video of event as a memory refresher.

NEW – WhatsApp

Have you been overwhelmed with emails? Our club has decided to trial WhatsApp for a quick and easy communication tool for our tutors. We can easily relay messages back and forth to our group when something urgent needs to be actioned or relayed. It has been on trial for only a term.

Zoom platform – sessions/events, tutors and committee meetings

Zoom is the platform of choice for many of our inhouse tutorials, tutors meeting and committee meetings.

Facebook – Private and Public

Using our Facebook sites allows our club to post all activities, events, classes etc in realtime keep us all updated on what's happening in our club and associated clubs. We encourage members and non members to visit us and share the information at <https://www.facebook.com/Manlypals>

FlashChat – newsletter

This is the club's newsletter. FlashChat is emailed monthly although it can be emailed more frequently when the club has a newsflash. We try to capture most events relevant to all our subscribers.

Events and Sessions

Our club had a busy agenda this year and hopefully has assisted countless seniors with the following events. Most sessions were conducted online using Zoom.

1. Chatterbox, 'Lifelong Learning'	Bron Baragry, MCP	Zoom	17 Jun 2021
2. All About Data	Fiona Russel, BeConnected	Manly Seniors Ctr	17 Jun 2021
3. Staying Safe Online	Fiona Russel, BeConnected	Manly Seniors Ctr	10 Jun 2021
4. Understanding the Basics	Fiona Russel, BeConnected	Manly Seniors Ctr	3 Jun 2021
5. MCP new website	Judy Elias, MCP	Zoom	21 May 2021
6. Password Management	Carlo Valpiani, MCP	Zoom	27 May 2021
7. Chatterbox, 'Australian Women'	Bron Baragry, MCP	Manly Seniors Ctr	20 May 2021
8. What is 5G? Do I need it?	Judy Elias, MCP	Zoom	6 May 2021
9. Seniors Festival Mini Expo	MCP stand	PCYC, Dee Why	16 Apr 2021
10. Chatterbox, 'Cultures'	Bron Baragry, MCP	Manly Seniors Ctr	15 Apr 2,021
11. MCP Memorabilia Scrapbook Comp	MCP members	FlashChat	1 Apr 2021
12. Chatterbox, 'School Days'	Bron Baragry, MCP	Manly Seniors Ctr	18 Apr 2021
13. MCP YouTube channel	Judy Elias, MCP	Zoom	13 Mar 2021
14. 'Smile' Guessing Competition	MCP	Zoom	13 Mar 2021
15. Chromecast for use in the Clubroom	Judy Elias, MCP	Zoom	25 Feb 2021
16. Chatterbox, 'Alfesco' Welcome	Bron Baragry, MCP	Manly Seniors Ctr	18 Feb 2021
17. Apple Tragics	AUSOM	Zoom	6 Feb 2021

18. Tutors Lunch	MCP tutors	Balgowlah RSL	18 Jan 2021
19. Cloud Storage & Backup	Bill Shute & Mike Dooley, MCP	Zoom	28 Jan 2021
20. Thunderbolt Cinema Display Comp	MCP	Club Totem	4 Dec 2020
21. MCP Christmas Luncheon	MCP members & guests	Club Totem	4 Dec 2020
22. ASCCA Conference	ASCCA	Zoom	10 Nov 2020
23. Introduction to Smart Plugs	Sally Morton, MCP	Zoom	4 Nov 2020
24. 23 rd AGM	MCP members & guests	Zoom	15 Oct 2020
25. Introduction to Apple TV	Mike Dooley, MCP	Zoom	7 Oct 2020
26. Tutors Lunch	MCP tutors	Balgowlah RSL	28 Sep 2020
27. Introduction to Google Chromecast	Judy Elias, MCP	Zoom	23 Sep 2020
28. Introduction to Google Nest Hub, etc	Judy Elias, MCP	Zoom	9 Sep 2020
29. Introduction to Smart Home Devices	Judy Elias, MCP	Zoom	26 Sep 2020
30. All about myGov	Virginia Keenan, MCP	Zoom	5 Aug 2020
31. Digital Security	Phil Bratel, MCP	Zoom	3 Aug 2020
32. Create Lasting Lifetime Stories	Kay Harris & Melissa Simmons	Zoom	10 July 2020
33. Digital Assistants Zoom	Phil Bratel, MCP	Zoom	6 Jul 2020

Media promotion for member enrolments

Our not for profit club, Manly Computer Pals keenly promotes the service we provide of assisting seniors with mastering the skills needed to comfortably navigate, use and understand their digital devices. Our thanks must go to all the media outlets in our local community which have provided free space for our club to promote our volunteering, tutoring service to assist with enrolling new senior tutors and new senior learners. The social media and mainstream media include:

1. Peninsula Living
2. Think Local – Shout Out
3. Northern Beaches Review
4. Pittwater Life
5. Northern Beaches Advocate
6. U3A
7. Manly Community Forum
8. Northern Beaches Council Noticeboard
9. Facebook – Volunteering Opportunities, Australia
10. Facebook – Northern Beaches Noticeboard
11. Facebook – Volunteers Sydney
12. Facebook – Northern Beaches Living
13. Seek – Go Volunteer, Volunteering NSW

Again, my BIGGEST thank you

It makes me very proud to be the President of a club, Manly Computer Pals with so many talented, thoughtful, community minded seniors. Not to mention the best team of volunteer tutors giving their all with the challenges and battles required with online tutoring. Our club has pulled together sharing ideas while trialing and experimenting with new technologies. With the whole team we have made it all possible to continue tutoring through this crazy ever changing COVID -19 pandemic. I congratulate all our club members for making it happen and sticking with it!



Tutors/Students Co-ordinator Report 2020/21

Introduction

It was pleasing to see many students returning to the clubroom in late 2020, although some students were hesitant to resume lessons due to COVID concerns. We were able to offer one on one lessons in our newly reconfigured COVID safe clubroom from the start of Term 3, 2020 and were fortunate to be able to keep the clubroom open throughout the financial year.

We have welcomed many new tutors and students while saying farewell to a few long-standing tutors. The COVID lockdown that started just as Term 2, 2021 ended has demonstrated that many of our students can be effectively tutored online and in fact many of those who are being successfully tutored this way during Term 3, 2021 now prefer that option as it means they can remain safe at home and have all their devices readily to hand for lessons. Online tutoring has not been suitable for all students however, particularly those who are just starting out on their technology learning.

MCP Tutors 2020 - 2021

We started the year with sixteen active Tutors of whom five were Apple Mac Tutors and eleven Windows PC/iPad Tutors. There has been a noticeable increase in demand for Apple tutors as many of our students now have one or more Apple devices. Consequently, we have continued to actively recruit new Tutors by advertising in various publications as well as by word of mouth and other promotions. It is pleasing to see how many new tutors have joined us because of these efforts.

We welcomed several new tutors including Cain Richards, Kandy Tagg, Chris Bowen, Maria Mitchell, Teresa Fazzolari, Sharyn Poole, Ajanta Samanta and most recently two much younger tutors, Tom Watkin and Anne Hooghart. Tutoring online has provided us more flexibility to encourage university students and even a Melbourne volunteer to help us out. It is great to have so many new enthusiastic tutors as part of our team.

During the year we said farewell to long standing tutor Harry Aguero who decided to retire and thank him for his service and commitment. We also lost six other more recent tutor recruits for various reasons, some of whom have indicated they hope to return when their circumstances allow.

Current Tutor Status

There are currently 15 active tutors who are tutoring online, of whom 4 can tutor on Apple Macs and the remainder on Windows PCs and Apple and android devices. There are also 5 tutors who are willing and able to continue tutoring once the clubroom re-opens.

MCP Students

Students have been able to enrol for full term sessions or for more specialised three-week or one-hour short courses to learn a specific skill. Several students trialled online learning but decided, in consultation with their tutor, that they would wait until clubroom training can resume once the lockdown is over.

Term Sessions 2020 – 2021

Full term Sessions

The demand for full term sessions continues and we have been able to allocate all the waiting list students by recruiting additional tutors to help us. We do have a wait list of students wanting clubroom tuition only. Several students have been keen to learn how to manage photos and other



have challenged us with improving their word processing and spreadsheeting skills. Many of our students have learned how to master Zoom so they can participate in online training and education programs as well as other online activities. We view this as an important skill for all students to master when clubroom training resumes so that, in the event of another lockdown, training can continue online.

Short-Term Three-Week courses

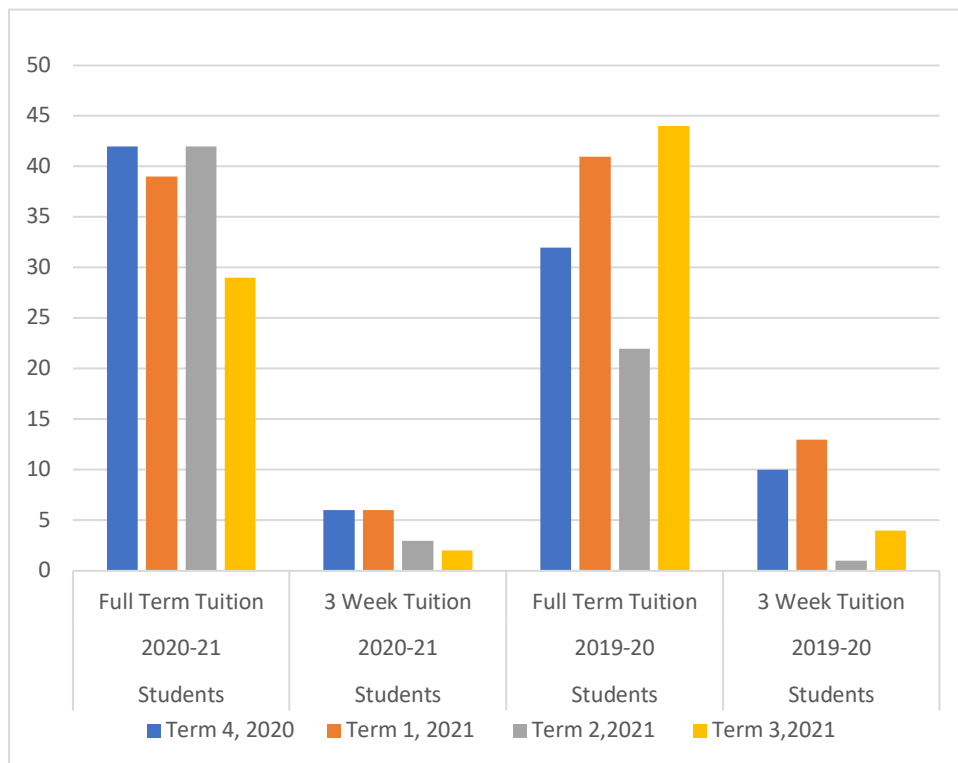
The short-term three-week sessions have continued to be popular for both the tutors and students. These sessions allow a student to learn about a particular device or a special subject and provide more flexibility and interest for some of the tutors.

There have been about 20 short-term students during the financial year ended 30 June 2021.

A number of the short-term students decided to continue on as full-term students, demonstrating that they saw value in continuing their learning.

Impact of COVID-19 on club growth

The following graph highlights the continued increase in growth by Manly Computer Pals this year apart from the impact of offering only online learning in Term 3, 2021 and some student hesitancy in Term 1, 2021 due to the recent COVID outbreak on the Northern Beaches over Christmas 2020.



Tutors catch up meetings and resources

The tutors have regular “catch up meetings” as a forum for tutors and the committee members to get together, discuss ideas and plan activities and events. Occasionally the meeting ends with a social lunch so that tutors can get to know each other better and share experiences.



The club has developed various resources as teaching aids for tutors. This includes the popular “Footprint of ideas” that can be shared with students to help each student identify apps or skills they would like to learn more about as very often, students don’t know what they don’t know.

Recruitment of tutors and students

The club continues to look for more tutors and students as it grows in numbers and strength. We can only advertise for students when we have tutors available to teach them and once we recruit new tutors it is important to provide them with students as soon as possible so that they can commence their volunteering efforts.

Conclusion

My thanks to all tutors and students for their ongoing support and assistance. This role is made so much easier when tutors are the primary contact with their students and keep the co-ordinator informed of changes and follow up with their students regarding payments and sign-ups for the next term. I have also enjoyed all my interactions with new students to determine their needs and match them with the appropriate tutor.

Sally Morton

Student/Tutor Co-ordinator

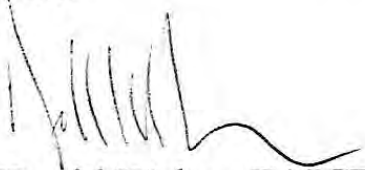
October 2021

INDEPENDENT AUDITOR'S REPORT

I have reviewed the accompanying financial report of Computer Pals for Seniors Manly Inc, which comprises the Balance Sheet as at 30 June 2021 and Profit and Loss for the year ended on that date.

Opinion

In my opinion the financial report of Computer Pals for Seniors Manly Inc gives a true and fair view of the registered entity's financial position as at 30 June 2021 and of its financial performance for the year ended on that date.

A handwritten signature in black ink, appearing to read 'David Walton', with a wavy line underneath.

David Walton FAICD
3 September 2021

Balance Sheet

Computer Pals for Seniors Manly Inc.

As of Jun 30, 2021



ACCOUNTS	Jun 30, 2021
Assets	
Cash and Bank	
PayPal	\$518.77
Savings Account 7579	\$21,305.70
Spending Account 7536	\$2,293.64
Total Cash and Bank	\$24,118.11
Other Current Assets	
Total Other Current Assets	\$0.00
Long-term Assets	
Total Long-term Assets	\$0.00
Total Assets	\$24,118.11
Liabilities	
Current Liabilities	
Total Current Liabilities	\$0.00
Long-term Liabilities	
Total Long-term Liabilities	\$0.00
Total Liabilities	\$0.00

Equity	
Retained Earnings	
Profit for all prior years	\$1,865.23
Profit between Jul 1, 2020 and Jun 30, 2021	\$3,305.67
Accumulated Profits to Jun 30, 2016	\$18,947.21
Total Retained Earnings	\$24,118.11
Total Equity	\$24,118.11

Profit and Loss



Computer Pals for Seniors Manly Inc.

Date Range 1: Jul 01, 2020 to Jun 30, 2021

Date Range 2: Jul 01, 2019 to Jun 30, 2020

ACCOUNTS	Jul 01, 2020 to Jun 30, 2021	Jul 01, 2019 to Jun 30, 2020	Change	
Income				
Donations received	\$60.00	\$5.00	\$55.00	1,100.00%
Equipment Sales	\$495.00	\$0.00	\$495.00	0.00%
Fees - (Bulked) up to 24 Oct, 2019	\$0.00	\$530.00	-\$530.00	-100.00%
Fees - 2019 Annual Membership + Term Fee	\$0.00	\$1,273.18	-\$1,273.18	-100.00%
Fees - 3 week session	\$520.00	\$990.00	-\$470.00	-47.47%
Fees - Annual Membership	\$760.00	\$400.00	\$360.00	90.00%
Fees - Associate Membership	\$24.00	\$12.00	\$12.00	100.00%
Fees - Hourly Rate	\$190.00	\$52.00	\$138.00	265.38%
Fees - Term fees	\$7,115.00	\$3,190.00	\$3,925.00	123.04%
Grants	\$7,612.44	\$3,741.45	\$3,870.99	103.46%
Reimbursements - Meals/Entertainment	\$0.00	\$35.00	-\$35.00	-100.00%
Xmas Function - Attendees	\$435.00	\$500.00	-\$65.00	-13.00%
Total Income	\$17,211.44	\$10,728.63	\$6,482.81	60.43%

Total Cost of Goods Sold	\$0.00	\$0.00	\$0.00	0.00%
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Gross Profit	\$17,211.44	\$10,728.63	\$6,482.81	60.43%
As a percentage of Total Income	100.00%	100.00%		

Operating Expenses				
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Advertising & Promotion	\$292.98	\$483.18	-\$190.20	-39.36%
Bank Fees	\$20.96	\$34.80	-\$13.84	-39.77%
COVID-19 expenses	\$219.12	\$0.00	\$219.12	0.00%
Computer Hardware misc	\$0.00	\$175.24	-\$175.24	-100.00%
Fair Trading Fees	\$0.00	\$52.21	-\$52.21	-100.00%
Grant - BeConnected	\$0.00	\$242.50	-\$242.50	-100.00%
Grant - NBCouncil	\$7,612.44	\$1,741.45	\$5,870.99	337.13%
Insurance – General Liability	\$741.49	\$1,094.93	-\$353.44	-32.28%
Internet connection fee	\$955.18	\$962.10	-\$6.92	-0.72%
Meeting exps	\$123.68	\$339.03	-\$215.35	-63.52%
Membership & SW Maint ASCCA	\$0.00	\$180.00	-\$180.00	-100.00%
Office Supplies	\$435.20	\$642.84	-\$207.64	-32.30%
Paypal Fees	\$64.16	\$25.93	\$38.23	147.44%
Printing and Reproduction	\$0.00	\$257.26	-\$257.26	-100.00%
Rent - Northern Beaches Council	\$1,056.58	\$0.00	\$1,056.58	0.00%
Repairs & Maintenance	\$0.00	\$195.00	-\$195.00	-100.00%
Software SAAS	\$0.00	\$338.31	-\$338.31	-100.00%
Software Wild Apricot	\$698.49	\$830.26	-\$131.77	-15.87%
Volunteer Costs	\$617.70	\$164.10	\$453.60	276.42%
Web Hosting subs	\$80.35	\$87.51	-\$7.16	-8.18%
Xmas function	\$987.44	\$1,349.45	-\$362.01	-26.83%

Operating Expenses

Total Operating Expenses	\$13,905.77	\$9,196.10	\$4,709.67	51.21%
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Net Profit	\$3,305.67	\$1,532.53	\$1,773.14	115.70%
As a percentage of Total Income	19.21%	14.28%		



Donate to Manly Computer Pals

Computer Pals for Seniors – Manly Inc.

23rd Annual General Meeting Minutes

Held by zoom October 15, 2020 opened 2.08pm

The President Judy Elias opened the zoom meeting and welcomed all the attendees, members and guests wearing masks. She introduced the NBC Councilors' Pat Daley and Kylie Ferguson- our Patron who will judge the best mask, David Walton – Auditor. She thanked our Tutors, students and other guests for their attendance. Judy also acknowledged the attendance of Chris Dickson from Katherine, NT. who will be opening a Computer Pals club in Katherine which Manly Computer Pals will be buddied up with.

Judy – read an acknowledgment of Land & Country.

Attendance

35 signed into the meeting, MCP members, presenters and guests. Attachment 1 – Attendance list

Apologies

List tabled by Judy, Northern Beaches Council, including Candy Bingham, Caroline Psaltis .

Minutes of Last AGM

The Minutes of the last AGM held on October 17, 2019, in the tabled report, were accepted unamended. No matters arising

Moved: Kylie Ferguson **Seconded:** Kim Koorey

President's Report - Annual report

All members were emailed the Annual Report prior to the AGM.

Video presentation. Judy's overview of the past 12 months with the impact of Co-vid 19 spoke to how everything has changed. 9 months into the last financial year in Term 2 the pandemic hit. Committee zoom meetings, zoom sessions and tutorials, MCP You Tube channel, assistive technology, newsletters and Facebook have all been utilized to keep members in touch.

MCP had to follow the health regulations, and to maintain a functioning club had to find a way using the technology available to continue providing support to our students.

The options:

- 1 to 1 learning on-line
- Socially distanced mirroring via TV screens in club room
- Zoom group sessions combining in club and on-line

Introducing these options allowed the club to remain open. Judy thanked all involved for taking on the challenge and making it work.

Tutors Co-Ordinator's report - Annual Report

Judy introduced Sally Morton who spoke to her report. Sally took on the role of Tutor/Student Co-Ordinator half way through the reporting period. She addressed the challenges of learning a new system and the impact of the pandemic on numbers for Term 2 and the introduction of on-line learning.

Sally thanked Annette Reneman for all her hard work with coordinating the Tutor/Student schedules prior to her taking on the role.

Commenced with 11 active tutors, with new Tutors there are currently 17 and the student numbers continue to grow. The decision was made to change to School terms to allow a break for Tutors and students alike and allow for consolidation of learning and time to implement planned changes as required.

During this time the club room was revamped and reopened in Term 3.

The Tutor catch up meetings, held in the term break have proved very successful. Sally acknowledged the Tutors and students and thanked them for their responsiveness and support.

Judy thanked Sally for her amazing efforts, for working through all the turmoil and change and making it happen

Finances Statement of accounts -Annual Report

David Walton our auditor was introduced by Judy, he outlined his background and acknowledged all the work that was done by committee members in providing the financial information. It was a seamless audit and he stated that Manly Computer Pals is in a sound financial position and in good hands with honest reliable people looking after the finances.

He thanked Judy, Sally and Kim for all the work on the Financial reports.

Acceptance of all reports as emailed to members and included in the Annual report –

Moved: Rosie Kirkwood **Seconded :** Sally Morton **approved.**

2019-2020 Committee stood down – As there were no additional nominations the following committee members were elected unopposed.

Elected Committee for 2020-2021

- Judy Elias - President
- Denise Wright - Vice President,
- Anne Moorcroft -Secretary,
- Sally Morton – Tutor Co Ordinator
- Rosie Kirkwood – Treasurer
- Kim Koorey – General Committee
- Michael Dooley - General Committee

Appointments:

- Sally Morton – Public Officer
- David Walton – Auditor
- Kylie Ferguson – Patron

Moved: Judy Elias **Seconded :** Annette Reneman

Nan Bosler thanked everyone, especially Judy, for all the positive initiatives that Manly Computer Pals has introduced and is looking forward to seeing what the next 12 months will bring.

Video Presentations ...

Judy introduced the Student/Tutor videos that have been compiled for the AGM to outline how sessions are run and what students can achieve.

- Joerg Linder and Joy Thompson (Student)
“Living with Alexa” This is a story that Joy would like to write. Joy talks about how this came about and how her MCP sessions are assisting her in developing this.
- Mike Fielding and Peter Bowden (Student)
Peter wants to self-publish a book he has written on Ancient Rome. Mike guides him through setting up and using the Kindle App to achieve his goal.
- Mike Dooley and Tony Wilson (Student)
Work through a demonstration of the club room mirroring system while social distancing.
- Sally Morton and Bronwyn Baragry (Student)
Demonstrate and discuss on-line learning. How they have achieved this and the benefits. It has worked very well; it has reduced the fear of making errors and resulted in increased confidence and improved speed in accessing and searching for resolutions to problems.

The final video was presented by Virginia Keenan, an MCP Tutor,

- giving an outline and overview of “Be Connected” an Australian Government initiative to assist Seniors with technology. She reviewed how to set up an account and search for what you want to learn. Manly Computer Pals has a partnership with “Be Connected”.

Judy thanked everyone involved in putting these videos together and for providing a broad overview of what MCP is doing

And the Best Mask...

Kylie Ferguson thanked all the committee for their work and announced the winner of the Dinner for Two at Balgowlah RSL Wine Room prize for the Best mask, ... Sally Morton the “Pig” this had amused Kylie from the moment she appeared on screen.

Sally accepted her prize and thanked Judy for her tireless efforts, enthusiasm and great work that has kept Manly Computer Pals operating.

Meeting closed - 3.26pm

Chairperson: 

Attachment 1



List AGM MCP Thu
15 Oct 2pm 2020.xls

Note:

Annual Report emailed to all members for MCP 23rd AGM is filed in Manly Computer Pals
Dropbox

Balance Sheet

Computer Pals for Seniors Manly Inc.

As of Jun 30, 2020



ACCOUNTS	Jun 30, 2020
Assets	
Cash and Bank	
Fees from PayPal	\$226.33
Savings Account 7579	\$27,384.70
Spending Account 7536	\$813.85
Total Cash and Bank	\$28,424.88
Other Current Assets	
Total Other Current Assets	\$0.00
Long-term Assets	
Total Long-term Assets	\$0.00
Total Assets	\$28,424.88
Liabilities	
Current Liabilities	
Northern Beaches Council Grant	\$7,612.44
Total Current Liabilities	\$7,612.44
Long-term Liabilities	
Total Long-term Liabilities	\$0.00
Total Liabilities	\$7,612.44

Equity	
Retained Earnings	
Profit for all prior years	\$332.70
Profit between Jul 1, 2019 and Jun 30, 2020	\$1,532.53
Accumulated Profits to Jun 30, 2016	\$18,947.21
Total Retained Earnings	\$20,812.44
Total Equity	\$20,812.44

Profit and Loss



Computer Pals for Seniors Manly Inc.

Date Range 1: Jul 01, 2019 to Jun 30, 2020

Date Range 2: Jul 01, 2018 to Jun 30, 2019

ACCOUNTS	Jul 01, 2019 to Jun 30, 2020	Jul 01, 2018 to Jun 30, 2019	Change	
Income				
Donations received	\$5.00	\$10.00	-\$5.00	-50.00%
Fees - (Bulked) up to 24 Oct, 2019	\$530.00	\$0.00	\$530.00	0.00%
Fees - 2019 Annual Membership + Term Fee	\$1,273.18	\$0.00	\$1,273.18	0.00%
Fees - 3 week session	\$990.00	\$1,550.00	-\$560.00	-36.13%
Fees - Annual Membership	\$400.00	\$402.00	-\$2.00	-0.50%
Fees - Associate Membership	\$12.00	\$0.00	\$12.00	0.00%
Fees - Hourly Rate	\$52.00	\$0.00	\$52.00	0.00%
Fees - Term fees	\$3,190.00	\$2,010.00	\$1,180.00	58.71%
Grants	\$3,741.45	\$180.00	\$3,561.45	1,978.58%
Member Subs..via Paypal transfers	\$0.00	\$1,581.37	-\$1,581.37	-100.00%
Reimbursements - Meals/Entertainment	\$35.00	\$0.00	\$35.00	0.00%
Reimbursements - Xmas function	\$0.00	\$252.00	-\$252.00	-100.00%
Xmas Function - Attendees	\$500.00	\$0.00	\$500.00	0.00%
Total Income	\$10,728.63	\$5,985.37	\$4,743.26	79.25%

Total Cost of Goods Sold	\$0.00	\$0.00	\$0.00	0.00%
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Gross Profit	\$10,728.63	\$5,985.37	\$4,743.26	79.25%
As a percentage of Total Income	100.00%	100.00%		

Operating Expenses				
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Advertising & Promotion	\$483.18	\$756.70	-\$273.52	-36.15%
Bank Fees	\$34.80	\$5.74	\$29.06	506.27%
Computer Hardware misc	\$175.24	\$0.00	\$175.24	0.00%
Fair Trading Fees	\$52.21	\$0.00	\$52.21	0.00%
Grant - BeConnected	\$242.50	\$0.00	\$242.50	0.00%
Grant - NBCouncil	\$1,741.45	\$0.00	\$1,741.45	0.00%
Insurance – General Liability	\$1,094.93	\$240.85	\$854.08	354.61%
Internet connection fee	\$962.10	\$982.72	-\$20.62	-2.10%
Manly Library Room Hire	\$0.00	\$176.00	-\$176.00	-100.00%
Meeting exps	\$339.03	\$1,002.60	-\$663.57	-66.18%
Membership & SW Maint ASCCA	\$180.00	\$0.00	\$180.00	0.00%
Office Supplies	\$642.84	\$269.42	\$373.42	138.60%
Parking	\$0.00	\$29.09	-\$29.09	-100.00%
Paypal Fees	\$25.93	\$59.63	-\$33.70	-56.52%
Printing and Reproduction	\$257.26	\$0.00	\$257.26	0.00%
Repairs & Maintenance	\$195.00	\$0.00	\$195.00	0.00%
Software SAAS	\$338.31	\$429.06	-\$90.75	-21.15%
Software Wild Apricot	\$830.26	\$807.27	\$22.99	2.85%
Training Materials	\$0.00	\$178.95	-\$178.95	-100.00%
Volunteer Costs	\$164.10	\$0.00	\$164.10	0.00%
Web Hosting subs	\$87.51	\$101.00	-\$13.49	-13.36%

Operating Expenses				
Xmas function	\$1,349.45	\$1,385.08	-\$35.63	-2.57%
Total Operating Expenses	\$9,196.10	\$6,424.11	\$2,771.99	43.15%
Net Profit				
As a percentage of Total Income	\$1,532.53 14.28%	-\$438.74 -7.33%	\$1,971.27	449.30%